

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES

August 9, 2011

7:00 PM

MEDIA CENTER OF THE MIDDLE SCHOOL

- PRESENT: Judi Buckalew, John Boogaard, Robert Cahoon, Kathy DeAngelis, Kari Durham, Kelly Ferrente, Brigitte Henry, Gary Sproul, Phil Wagner
- Cinda Lisanto, Robert Magin, Elena LaPlaca, John Walker and 5 guests
- ABSENT/EXCUSED Nolan Anthony
- CALL TO ORDER The meeting was called to order by Kari Durham at 7:06pm. The delay was due to board members using a new electronic system of accessing meeting information on the web.
- Prior to the approval of the agenda, a change was made to agenda item E.8. Correction to Co-Curricular Appointments.
- 1a. APPROVAL OF AGENDA Kathy DeAngelis moved and Judi Buckalew seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda August 9, 2011.
2. PUBLIC ACCESS No one spoke to the board.
3. PRESENTATIONS No presentations were made.
4. REPORTS:
AUDIT COMMITTEE Judi Buckalew reported on an Audit Committee meeting that took place prior to the board meeting. The committee reviewed a draft of a corrective action plan which addresses accounting practices in the district. She reported that the Audit Committee would like the district to issue a request for proposals for external auditing services for the next school year. The next Audit Committee meeting is scheduled for November 15, 2011.
- 4a. STUDENT BOARD
MEMBER REPORT No report was available
- 4b. GOOD NEWS
OF THE DISTRICT: Kelly Ferrente reported on Jets Soccer. While it is not a school sponsored organization, member of this club is district residents and students. She was very happy to report that three teams recently won championships.
- 4c. OTHER John Walker gave heartfelt thanks to everyone for the thoughts and prayers extended to him during his recent illness. The support and encouragement he received was wonderful.

Mr. Walker expressed deepest sympathy to Scotty Martin and his family on the death of his wife, Sharon. Mr. Martin was overwhelmed by the support conveyed by the community.

5a. APPOINT DIRECTOR OF
SPECIAL EDUCATION:
KATHERINE GOOLDEN

Mr. Walker told the board how pleased he was to see the number of candidates for the position of Director of Special Education. He quality commended Cinda Lisanto and Bob Magin on their competence and professionalism during the hiring process for this position.

Gary Sproul voiced reservations about adding an administrative position given the budget concerns this year. He felt that there may be other solutions in addressing the responsibilities of the job without hiring more staff.

Mr. Walker explained that the board gave him a timeline for researching the needs of the district in this area. The scope of his research took him outside the timeline.

Kari Durham responded that discussions involving all board members took place and the board recognized and supported the necessity of adding the position.

Robert Cahoon moved and John Boogaard seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three year probationary appointment of Katherine Goolden as the Director of Special Education, , conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Certification: Professional SDL Control #: on file

Tenure Area: Director of Special Education

Probationary Period: No later than September 15, 2011 through no later than September 14, 2014

Salary: \$73,000 plus \$500 for CAS

5b. AMEND 2011-12
ACADEMIC CALENDAR

Robert Cahoon moved and Phil Wager seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the increase in teacher work days from 185 to 187 for the 2001-2012 school year. The selection of these days will be at the discretion of the Superintendent.

SUPERINTENDENT'S
UPDATE

Results of the grades 3-8 ELA and Math test scores are starting to come in. There are some successes and some setbacks. Cinda Lisanto will present the results at the August 23rd or September 13th board meeting. Additionally, Regents test results will be available shortly. There may be areas where drastic corrective action will be necessary.

5b. BUSINESS ADMIN
UPDATE

Mr. Magin reported on the capital project work taking place at North Rose – Wolcott Elementary school. He met with contractors and construction management supervisor to discuss the progress of renovations to the building. There are slightly behind schedule and anticipate that rooms will be finished by the last week of August. Maintenance will be bringing in extra help to organize classrooms before the start of school. Mr. Magin reported that the work on Salter-Colvin Road would not be completed before the start of school.

Mr. Magin reported that the external audit would take place the last week of August. Additionally he discussed the transition of business office functions to Wayne - Finger Lakes BOCES. Accounts Payable duties were transitioned July 1. Stephanie Munson was hired by BOCES and has been working from the District Office.

Payroll functions also transitioned to BOCES on July 1st. Chris Galek trained Kelly Wyatt on payroll procedures. Kelly remains at the District Office working to become familiar with the integration of the job with other departments.

Lastly, Mr. Magin provided the board with tax rate comparisons between the 2010-11 and 2011-12 school years.

5g. CURRICULUM AND
INSTRUCTION UPDATE

Cinda Lisanto reported that a Board of Education workshop has been rescheduled. Board members will be coached on the Charlotte Danielson evaluation rubric for administrators. Details will be provided at a later date. She reported on the latest administrative workshop with David Paddock on implementing APPR . The Annual Professional Performance Review is prescribed by SED to supervise and evaluate teaching staff.

Mrs. Lisanto added to the previous discussion regarding 3-8 ELA and Math test scores. The data received from SED is for grade levels only and is not disaggregated by demographics. Without this information, it is not possible to determine where gains or losses occurred.

6a. MEETING MINUTES

Robert Cahoon moved and John Boogaard seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of July 12, 2011.

Prior to the approval of the following resolutions, a discussion took place regarding agenda item 7f. *Approval to Sign*. It was agreed that there

should be an ending date in the resolution. June 30, 2012 was added as an ending date.

7. CONSENT AGENDA

Robert Cahoon moved and Phil Wagner seconded the following motions. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

7a. WARRANTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants:

Warrant #1	\$68039.47	Warrant #3	\$138650.60
Warrant #4	\$25766.71		

7b. RECOMMENDATIONS OF CSE AND CPSE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations from the Committee on Special Education dated June 1, 2011, July 21, 2011 and July 25, 2011, and instruct the Superintendent to implement the recommendations on behalf of the following individuals identified by student number: 000011876. 000011321, 000012765

7c. SUBSTITUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

7d. APPT. TAX COLLECTOR

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to serve in the stated positions with stipends as stated for the 2011-2012 school year, effective July 1, 2011. The Tax Collector is covered under the District Blanket Bond of \$100,000 unless otherwise stipulated.

Tax Collector : Robert Magin

7e. APPROVE 2011 TAX WARRANT

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Tax Warrant in the amount of \$8,859,956.00 and authorizes the collection of school taxes plus library taxes in the amount of \$82000.00 using the automated tax collection service established through JP Morgan Chase bank.

7f. AUTHORIZATION TO SIGN

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes Robert Magin, Business Administrator, to sign documents in the absence of Superintendent, John Walker effective July 1, 2011 – June 30, 2012.

7g1. LETTER OF RESIGNATION ROBYN BRIDSON

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the resignation of Robyn Bridson effective August, 2011

7g2. LEAVE OF ABSENCE
LAURIE STEVENS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves an unpaid child rearing leave of absence for Laurie Stevens for the 2011-2012 school year.

7g3. RECALL TEACHING ASST
MEGAN McNEILLY

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, having accepted a resignation from Lisa Loveless, now approves the recall of Megan McNeilly from the established preferred eligibility list for the start of the 2011-12 school year on August 31, 2011 as follows:
Certification: Early Childhood Ed, Grades B – 2 & 1-6, Initial Control #: on file
Tenure Area: Teaching Assistant
Probationary Period: November 23, 2009 – November 22, 2012
Salary: Step B \$19,575

7g4. APPT .5FTE SPL ED
TEACHER: JENNIFER KELSEY

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Jennifer Kelsey as a .5FTE Special Education teacher according to Commissioners Regulation §80-1.11 and Part 87 as follows:
Certification: Initial SWD B – 2 and Gr. 1-6 Control #: on file
Appointment Area: General Special Education
Salary: Step A, \$39,250 prorated for .5 FTE to \$19,625
Effective Date: August 31, 2011

7g5. SUMMER ESCAPE
PROGRAM PERSONNEL

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work in the Summer ESCAPE Enrichment Program from July 5 – August 12, 2011:

<u>Staff</u>	<u>Position</u>	<u>Salary</u>
Patricia Jackson	Teacher	\$25.00/hr
Brian LaValley	Teacher	\$25.00/hr
Thomas Muto Jr.	Program Asst.	\$12.00/hr
Amelia Galek	Program Asst.	\$12.00/hr
Molly Becker	Program Aide	\$10.00/hr.
Sara Visconti	Sr. Clerk/Typist	\$11.50/hr

7g6. CORRECT RATE OF
PAY: KRISTI KING

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the correction in the rate of pay for Kristi King as Project Adventure Facilitator at \$25.00/hr.

7g7. CORRECT TENURE AREA
KATHY HOYT

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the correction of the appointment of Kathleen Hoyt as a .5 FTE Assistant Principal and a .5 FTE Athletic Director as follows:
Certification: Professional School District Leader Control #: on file
Tenure Area: On tenure in the special subject area of ~~Athletic Director~~ Physical Education
Tenure Area: Assistant Principal
Probationary Period .5 FTE Assistant Principal, July 1, 2011 – June 30, 2014
Salary: \$75,000 plus \$500 for CAS

7g8. CORRECTION TO
CO-CURRICULAR APPTS.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the corrected co-curricular appointments for the 2011-12 school year as follows:

<u>Last</u>	<u>First</u>	<u>Bldg</u>	<u>Title</u>	<u>Step</u>	<u>Yr</u>	<u>Salary</u>
Allen	Kelly	HS	Student Council Advisor (.5 stipend)	1	4	\$562 \$675
Annalora	Amy	HS	Senior Class Advisor (.5 stipend)	1	4	\$1350
Dunn	Fred	HS	Accompanist - Musical Production	1	4	\$675
O'Brien	John	HS	Video Production Club Advisor	1	4	\$1,072
Witkiewitz	Mike	HS	AV Club	3	10	\$1,672
DeBan	Priscilla	MS	National Jr. Honor Society (.5 stipend)	1	4	\$536
Pentycofe	Erik	NRE	AV Coordinator	1	4	\$895

8. INFORMATION ITEMS

There were no information items

9. PUBLIC PARTICIPATION

Carol Quill, President of North Rose - Wolcott Teachers' Association addressed the board regarding the changes to the 2011-2012 Academic Calendar. She said that the current calendar has 186 teacher days because there are two half days listed.

EXECUTIVE SESSION

Robert Cahoon moved and John Boogaard seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves Executive Session at 8:30pm for the specific purpose of discussing contract of an employee.

OPEN SESSION

The meeting returned to open session at 9:50pm at which time Kari Durham declared the meeting closed.

ADJOURNMENT

Robert Cahoon moved and John Boogaard seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approved adjournment of the meeting at 9:50pm.

Clerk, Board of Education